

GUEST PERSONAL DATA PROCESSING INFORMATION NOTICE

A) Identity of the Data Controller or Representative, if any, that Processes the Personal Data

Data Controller	Doku Turizm Otelcilik İnşaat Sağlık Tarım Gıda Yatırımları Anonim Şirketi ("Company", "Mylome Luxury Hotel & Resort")	
Address	Okurcalar Mah. Şarburun Cadde No: 12 Alanya/ANTALYA	
Contact	Tel: (0242) 527 55 55, E-mail: kvkk@mylomehotels.com	

B) Personal Data Processed

<ol style="list-style-type: none">1- ID: Name Surname, Passport Details, TR ID No., Age, Nationality, Date of Birth, Passport No., Vehicle Registration Plate, Signature, Marital Status2- Contact: Phone Number, E-Mail3- Financial: Bank Account/ IBAN Number4- Physical Spatial Security: Camera Recordings5- Health: Allergy Data6- Visual and Audio Records: Audio Recordings7- Transaction Security: Website Visit Details, Log Records
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C) Purpose of Processing Personal Data

<ol style="list-style-type: none">1. Execution of Information Security Processes2. Execution of Audit/Ethics Activities3. Execution of Finance and Accounting Affairs4. Ensuring Physical Space Security5. Execution/Control of Business Activities6. Execution of Goods / Services After-Sales Support Services7. Execution of Goods / Services Sales Processes8. Execution of Goods / Services Production and Operation Processes9. Execution of Customer Relationship Management Processes10. Organization and Event Management11. Execution of Advertising / Campaign / Promotion Processes12. Execution of Marketing Processes of Products / Services13. Providing Information to Authorized Persons, Institutions and Organizations

D) Recipients and Purposes of Transferring Processed Personal Data

<ol style="list-style-type: none">1. Company shareholders and managers<ol style="list-style-type: none">a) Since our company's shareholders and managers have the right to monitor, examine and, if necessary, audit company activities in accordance with the legislation and our articles of association, your personal data may be transferred to them.2. Private Law Real/Legal Persons (Suppliers/Business Partners/Auditors and Consultants)<ol style="list-style-type: none">a) In cases where our company outsources services, it may be possible to transfer your personal data to service providers.3. Authorized public institutions and organizations<ol style="list-style-type: none">a) May be transferred if requested by authorized public institutions and organizations and courts.
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E) Method and Legal Ground for Collecting Personal Data

Personal Data Collection Method:	<ol style="list-style-type: none">1- Physical<ul style="list-style-type: none">✓ Relevant data that are processed for preparing necessary documentation for contract processes and booking.2- Electronic<ul style="list-style-type: none">✓ Personal data can be collected electronically through the IT infrastructure of our Company to manage the workflow.
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	<ul style="list-style-type: none"> ✓ By filling out the "Contact Us" form on our website, data regarding our guests and potential guests can be accessed.
Data Collection Legal Ground:	<ol style="list-style-type: none"> 1- Regarding the Establishment and Performance of the Contract <ul style="list-style-type: none"> ✓ If a contract is signed with you, fulfillment of the terms of the contract. 2- Protecting the Legitimate Interests of Our Institution <ul style="list-style-type: none"> ✓ Development of business processes, physical security, ensuring the continuity of our Company's financial and administrative reputation. 3- Explicitly Prescribed in Laws <ul style="list-style-type: none"> ✓ Receiving data within the scope of the legislation provisions that our company must comply with within the scope of its activities 4- Establishment, Use or Protection of a Right <ul style="list-style-type: none"> ✓ Data collection in order to determine your material and moral rights and responsibilities within the scope of the contracts. 5- Legal Obligation 6- Disclosure by the person concerned <ul style="list-style-type: none"> ✓ In the event our guests and potential guests fill out the "Contact Us" form on our website.

F) Your Rights as Regulated by Article 11 of the Law

In Article 11 of the Law, the application rights you have regarding your personal data are listed. You can exercise this right in writing or by using the relevant person application form on our website (www.mylomehotels.com). Upon your application, you will be contacted within the time limit.

You have following rights regarding your personal data according to Article 11 of the Law:

- 1- Learn whether your personal data is processed or not,
- 2- Request information if your personal data has been processed,
- 3- Learn the purpose of processing your personal data and whether they are used in accordance with the purpose,
- 4- Know the third parties to whom personal data is transferred in the country and abroad,
- 5- Request correction of personal data if it is incomplete or incorrectly processed,
- 6- Request the deletion or destruction of your personal data within the framework of Article 7 of the Law,
- 7- Object to the emergence of a result against you by analyzing your processed personal data exclusively with automated systems,
- 8- Request the compensation of your damage in case you suffer damage due to unlawful processing of your personal data

I have read and understood above information text and I have received a physical copy.	Name :..... Date :..... Signature :.....
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